

**Foreign Missions Division
United Pentecostal Church International**

Associates In Missions Policy

Associates In Missions is a program to encourage and coordinate the practical and beneficial involvement of dedicated persons (both ministers and laymen) as Associates with fully-appointed missionaries or national churches on a short term or continuing basis. It may involve those with spiritual ministries as preachers and Bible teachers or those with secular skills in business, construction, literature, etc.

I. Purpose

The purpose of *Associates In Missions* is:

- A. To offer needed assistance of various ministries and skills overseas
- B. To develop greater dedication and vision in the lives of participants
- C. To gain insight for plans of future missionary involvement

II. Categories

Persons interested in approval as an *Associate In Missions* missionary should write to the Director of Education/Associates In Missions for an application form. The categories of Associates In Missions missionaries are:

- A. Missionary associate who is fully self-supporting
- B. Missionary associate needing to raise partial support
- C. Overseas evangelist, either self-supporting or needing to raise support
- D. Member of a missionary family needing to raise support
- E. Bible college student desiring to spend a period of time abroad
- F. Missionary furlough replacement desiring to spend a period of time abroad
- G. Educational missionary

III. Procedure

- A. The applicant must submit the following to the Foreign Missions Division:
 - 1. A completed Associates In Missions application along with a resume

2. A letter of approval and recommendation from his District Superintendent if he is a minister or from his pastor if he is a layman. In addition to this, if he is a Bible college student, he must have a letter of recommendation from his Bible college president.
 3. A \$100 non-refundable processing fee must accompany the application.
- B. In addition to the above, the following should be on file with Foreign Missions Division:
1. A written letter of invitation from the missionary and/or national leader in whose field the applicant would like to serve.
 2. A letter of recommendation from the Field Superintendent in whose field the applicant would like to serve.
 3. A letter of recommendation from the Regional Director of the region in which the applicant would like to serve.
- C. All applicants proposing more than twelve months abroad or needing more than \$30,000 financial assistance must meet the Foreign Missions Board personally. Exceptions to this rule must be approved by the Foreign Missions Administrative Committee.
- Furlough replacements may be required to meet the Foreign Missions Board.
- D. The Foreign Missions Administrative Committee, with the General Director present, is authorized to approve Associates In Missions proposals from missionaries and is authorized to appoint candidates.
- E. The applicant must have read the Associates In Missions Handbook.

IV. Implementation

- A. The initiating missionary or national church shall set forth a planned program or need for the assistance of Associates In Missions personnel. Said proposal should include:
1. A definition of the assistance desired and/or needed, specifying the types of ministry or skills
 2. The duration of the proposed program, normally from two to twelve months
 3. The plan for residence and supervision of the Associates In Missions missionary
 4. A proposed budget which would include estimated costs of round trip travel, housing, food, travel on the field and miscellaneous expenses such as language studies, budget fees, health insurance, payroll tax and administration cost where applicable.
 5. A detailed job description

- B. Before the Associates In Missions missionary departs for the field, he must be in possession of a round-trip ticket or his return fare must be deposited with the Foreign Missions Division. If travel to the field is by land or sea, these travel plans must be confirmed with the Foreign Missions Division before departure.
- C. Before the Associates In Missions missionary departs for the field, at least one-half of the money needed while on the field must be on deposit and the balance of money must be fully pledged or proof of sufficient funds provided. If a church(s) is underwriting the Associates In Missions budget, the pastor(s) must provide a letter of financial guarantee.
- D. Foreign Missions policy does not provide for missionaries appointed under Associates In Missions program to do deputational travel as arranged by District Foreign Missions Directors. Associates In Missions missionaries are expected to raise their own funds.
- E. If in an effort to raise support the Associates In Missions missionary visits churches other than his home church, it will be necessary to provide the District Foreign Missions Director and the Foreign Missions Division a list of these churches, pastors, amount of offering and/or monthly commitment. The purpose of this is for proper record keeping and to provide churches with offering-giving credit. It is also Foreign Missions policy that a tithe be paid to the district, through the District Foreign Missions Director, for expense offerings given in a district. A District & Office report form will be provided as well as a list of District Foreign Missions Directors.
- F. Local congregations providing authorized support to Associates In Missions missionaries shall be entitled to missionary-offering credit for such funds.
- G. Verification of medical insurance coverage is required.
- H. The supervisor who has the oversight shall conduct a thorough orientation with the Associates In Missions missionary upon arrival on the field. The job description must be clearly understood by all concerned.
- I. Provision for room and board of participants should be made outside of the missionary residence. Exceptions must have the approval of the Foreign Missions Division.
- J. There should be a well-defined code of personal discipline by which Associates In Missions missionaries shall govern themselves and be supervised.

